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# Application Form for SMART Program

# Assessment Funding

# January 2015

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| A program of /  un programme de: | Picture 25.png |  |
| Funding provided by the / Financement fourni par le: |  |  |

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| Section 1: Applicant Organization Use this form to enter the required information about the Organization submitting this Application (the Applicant). Mandatory fields are marked with an asterisk (\*) and must be completed before continuing with the next section of the application. | | |
| Organization Name | | |
|  |  | |
| Legal Name: |  | |
| Business Name (if different from Legal name): |  | |
| Type of Business Entity of Applicant: | **Publicly traded corporation**  **Privately held corporation**  **Partnership**  **Sole Proprietorship**  **Other** |
| Date of Business Registration/Incorporation (DD/MM/YYYY): |  | |
| Fiscal Year End (MM/DD): |  | |
| Business Registration/Incorporation Number \* | (9 digit CRA number) | |
| Primary NAICS (Industry) code for applicant as a whole: (refer to list on last page) |  | |

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| Organization Primary Contact | |
| Salutation: |  |
| First Name: |  |
| Middle Name(s): |  |
| Last Name: |  |
| Title: |  |
| Email: |  |
| Confirm Email: |  |
|  | |
| Section 2: Applicant Details Use this form to enter descriptive information about the Organization submitting this Application (the Applicant). Mandatory fields are marked with an asterisk (\*) and must be completed before continuing with the next section of the application. | |
| Applicant Organization Address | |
| Suite Number (if applicable): |  |
| Street Number: |  |
| Street Name: |  |
| City: |  |
| Province: |  |
| Postal Code: |  |
| P.O. Box: |  |
| Country: |  |
| Phone Number: |  |
| Fax Number: |  |

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| Basic Information & Description | |
| Total FTE Employees of Applicant |  |
| Founding Year of Applicant \* |  |
| Are other facilities of Applicant applying to the SMART Program, or planning to apply? | Y/N/Don't know |
| Briefly describe your business and its history. | |
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| Describe your business objectives so that we can better understand the context of your request. | |
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| Describe any critical issues confronting your business right now, such as possible closure, loss of a major customer, loss of bank lines. | |
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| Consultant Business | |
| **The consultant must be a CME Qualified Service Provider. Refer to** [**www.cme-smart.ca**](http://www.cme-smart.ca) **for further details.** | |
|  |  |
| Legal Name: |  |
| Business Name (if different from legal name): |  |
| Type of Business Entity of Consultant: | **Publicly traded corporation**  **Privately held corporation**  **Partnership**  **Sole Proprietorship**  **Other** |
| If other, please provide details: |  |
| Date of Business Registration/Incorporation: |  |

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| --- | --- |
| Consultant Business Address | |
|  |  |
| Suite Number (if applicable): |  |
| Street Number: |  |
| Street Name: |  |
| City: |  |
| Province: |  |
| Postal Code: |  |
| P.O. Box: |  |
| Email Address: |  |
| Phone Number: |  |
| Fax Number: |  |
| QSP Registration Number  (CME will have provided the QSP with this number): |  |

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| Assessment Type | |
| From the list below, select which assessment type the consultant will perform. | |
| Productivity\*: |  |
| Process Flow\*: |  |
| Quality Improvement (eg. ISO Certification)\*: |  |
| Waste Reductions\*: |  |
| Environmental Impact (various green certifications)\*: |  |
| Energy Efficiency (production level)\*: |  |
| Information Systems\*: |  |
| lean manufacturing, Kaizen, Six Sigma, 5S principles \*: |  |
| human resources / organizational analysis \*: |  |
| management systems \*: |  |
| market analysis (aiming to expand existing or into new markets) \*: |  |
| Industrial and Regional Benefits (IRB) readiness \*: |  |

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| Section 3: Assessment Information Use this form to enter descriptive information about the assessment being proposed. Mandatory fields are marked with an asterisk (\*) and must be completed before continuing with the next section of the application. | |
| Description | |
| Assessment Description\* | |
|  | |
| Please describe the purpose and expected outcomes of this assessment. How will this assessment play a role in helping your business grow your export and/or contribute to new markets, increased productivity, increased efficiency etc? | |
|  | |
| Dates | |
| Planned Start Date |  |
| Planned Completion Date |  |

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| Section 4: Assessment Proposal and Budget Attach a copy of the proposal from your QSP that outlines the expected benefits, time line to complete the assessment and the cost/budget to complete the process. |

**Note: the proposal must provide a detailed budget for the project. A one-time cost is not acceptable.**

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| Document Type | Document Name | Attached |
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|  |  |  |

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| Funding Request | | |
|  | SMART Project Assessment Funding Requested | $ |

## 3-Digit NAICS[[1]](#footnote-1) Codes

### [311](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=311) Food Manufacturing

### [312](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=312) Beverage and Tobacco Product Manufacturing

### [313](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=313) Textile Mills

### [314](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=314) Textile Product Mills

### [315](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=315) Clothing Manufacturing

### [316](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=316) Leather and Allied Product Manufacturing

### [321](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=321) Wood Product Manufacturing

### [322](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=322) Paper Manufacturing

### [323](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=323) Printing and Related Support

### [324](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=324) Petroleum and Coal Product

### [325](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=325) Chemical Manufacturing

### [326](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=326) Plastics and Rubber Products

### [327](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=327) Non-Metallic Mineral Product Manufacturing

### [331](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=331) Primary Metal Manufacturing

### [332](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=332) Fabricated Metal Product Manufacturing

### [333](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=333) Machinery Manufacturing

### [334](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=334) Computer and Electronic Product Manufacturing

### [335](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=335) Electrical Equipment, Appliance and Component Manufacturing

### [336](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=336) Transportation Equipment Manufacturing

### [337](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=337) Furniture and Related Product

### [339](http://stds.statcan.ca/english/naics/2007/naics07-class-search.asp?criteria=339) Miscellaneous Manufacturing

1. North American Industrial Classification System [↑](#footnote-ref-1)